



# Montgomery County ESD No. 10 Magnolia Fire Department

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**DATE:** June 26, 2024

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a regular session, open to the public, at the Magnolia Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia, Texas 77354 on Wednesday, June 26, 2024, at 3:30 p.m. inside the boundaries of the District.

## AGENDA ITEM:

### 1. Call meeting to order.

At 3:30 p.m., Commissioner Smith Called to order the Regular Meeting of the Montgomery County Emergency Services District #10 ( the "District"), and the roll was called of the duly appointed officer's to-wit:

### 2. Roll Call, Pledge of Allegiance, Pledge of Texas and Invocation.

Larry Smith	President	Present
Charles McDonald	Vice President	Present
Jeffrey Cunningham	Assistant Secretary/Treasurer	Present
Kelly Violette	Secretary/Treasurer	Present
Laurie Clifton	Board Member	Present

#### ***5 Commissioners were present, thus constituting a quorum.***

Also present were Fire Chief Jeffrey Hevey; Business Manager Eloise Roberson; Assistant Chief of Operations Gary Pangarakis; Assistant Chief of Administration Chuck Grant; Division Chief of Training Jason Herrman; Community and Risk Reduction Captain Bryan Perry; Battalion Chief Jeffrey Jackson; Office Manager Rhonda Reinholz; Assistant Office Manager Joanna Padilla; Mark Frank of Frank Financial; and other Department Officers and Staff.

Commissioner Smith led the Board in the Pledge of Allegiance to the U.S. Flag.  
Commissioner Smith led the Pledge to the Texas Flag.  
Commissioner Cunningham gave the Invocation.

### 3. To receive Public Comment. Texas law and District policy establish that members of the public may offer comments on any subject of concern to the public. District policy establishes time limits to address the Board: 3 minutes for items on the agenda; 2 minutes for items not on the agenda; or 1 minute if the person has spoken on the same topic at any of the two preceding meetings. Anyone who interrupts the meeting intending to prevent or disrupt the Board from conducting the meeting by interjecting comments after the Public Comment item has concluded are subject to removal from the meeting and premises under Texas law after receiving reasonable warning from the presiding officer.

Jeff Jackson addressed the board regarding his current situation with having to repay The Hartford. He mentioned that this was supposed to have been resolved on May 19<sup>th</sup>. Jackson is questioning who is responsible for resolving the issue, as HR has informed him that they are not. He has three other issues he is questioning:

- How much does The Hartford need to say that he owes no money?
- How can he get the money he claims he didn't receive or the sick time that was used?

- How can the ESD and its employees keep this from happening?

Commissioner Cunningham and Commissioner Smith addressed Jeff Jackson, alongside those in attendance, that they are and have people working on the Short and Long Term Disability policies. They noted that changes will be made once policy renewal comes in October. No further action was taken.

#### **4. To review, discuss and take action regarding the District's 2023 audit prepared by Brooks Watson.**

Jon Watson from Brooks Watson & Co., PLLC presented the District's completed audit for 2023. An explanation of the audit process was given on how the final outcome was reached. The District received an unmodified opinion with the highest level of assurance.

Commissioner Smith questioned if next year's audit can be started at an earlier date. Mr. Watson confirmed that next year's audit can be started beginning September 30<sup>th</sup> which will give more time to close the year's books.

Commissioner Clifton questioned who should be responsible for the quarterly investment reports. Jon Watson replied that the investment officers, who will be the financial advisors at Mark Frank Financial, should be responsible.

A motion to accept the District's 2023 audit as is was made by Commissioner McDonald, and was seconded by Commissioner Violette. **The motion was approved 4 to 0.**

#### **5. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

The Board decided not to meet in Closed Session.

Commissioner Smith informed the Board of speaking with Joe Mark and legal counsel regarding the lease for housing for Station 182. Chief Grant informed those in attendance of the plans for moving the firefighters from Station 182 to a temporary facility for the next two or so years.

Commissioner Smith instructed Eloise Roberson to issue three checks: one for the first month's rent, one for the last month's rent, and one for the security deposit, each totaling \$5,000.00. Eloise is to acquire the funds from the construction line item.

#### **6. Adjournment.**

With no further business to come before the Board, the Board unanimously agreed to adjourn the meeting at 4:25 pm